



STARTING TODAY!

INTERIOR WINDOW WASHING

When: Week of November 14th

Interior window washing is happening this week. They will be starting with interior windows in the common areas and vacant suites. On Tuesday, November 15th they will work on the interior of occupied suites so please clear off any window ledges. If you are not there and don't want your interior windows cleaned, please contact Laura at laura.squillace@cushwake.com. Exterior windows are still to be determined based on lift availability and weather and may/may not happen this year.



DGB PARKING RAMP STAIRWELL

As you know, on October 12th, the parking ramp stairwell was locked 24/7 in an effort to keep out unwanted guests.

Again, your building fob will always work to unlock the parking ramp doors to access the stairwell and elevator. For your guests or public parkers, they will take their ticket with them and scan it on the machine by the entrance to each floor and that will unlock the door. You need to put your fob next to the glass to make it work.

Interstate has hung up signs notifying people of this change and directions. Please note there are NO CHANGES to building access, this refers to the parking ramp stairwell only.

Also, we are in the process of scheduling the painting of the stairwell. There shouldn't be any access issues and we will provide further details as the schedule is finalized.

Please contact the management office if you have any questions or issues with access.

REMINDERS

Popcorn Tuesdays

When: 2:00-3:00 PM

Where: Lobby Atrium



Participation has been low recently so we hope to see you there!

Service Requests?

If you see something that needs to be fixed, need a new fob for building access, or general maintenance requests, please be sure to enter the request through [Work-speed](#).

Also, if you borrow a cart from the building, please be sure and return it promptly to the loading dock vestibule, others would like to use them as well!

Need Suite Cleaning?

If you are interested in getting a quote to clean your suite based on your specific needs, please contact the management office for more details.

BRICKSWORTH BEER CO. OPENING IN DECEMBER

We are excited to have Bricksworth Beer Co. at Designer's Guild Building in the former Darby's space! They are planning to open around December 15th so stay tuned for more information to come.

Building Updates:

- Interior signage is almost complete! There are a few more signs to go and final touch ups will need to be done to doors/walls.
- We will be testing the fire alarms on Friday, November 18th at 6:00 am. This will not affect you unless you are here at 6:00 am!
- The contractor will be painting the ceiling in Suite 580 Tuesday 11/15 and Wednesday 11/16 this week. There will be air scrubbers to help minimize any odor coming from the space.

Management Office:

Please note that the management office will be closed the following dates for the holidays.

Thanksgiving: Thursday, November 24th and Friday, November 25th

Christmas: Friday, December 23rd and Monday, December 26th



We have new tenants and current tenants that have relocated within our building. Please join us in giving them a warm welcome to Designers Guild Building!

- **Reemo Health** moved into Suite 570 on November 1st.
- **cat&tonic (fka D. Trio Marketing)** moved on November 11th from Suite 480 to Suite 620.
- **Diverse Marketing** will be moving into Suite 580 sometime in January.

DESIGNERS GUILD BUILDING CONTACTS



**CUSHMAN &
WAKEFIELD**

24-Hour Engineering: 763.200.9333

Interstate Parking: 612.375.1301

JBM Patrol: 952.412.7275

DGB Website: designersguildbldg.com

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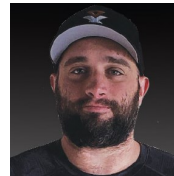
952.831.1000

Web: cushmanwakefield.com



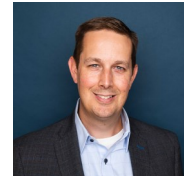
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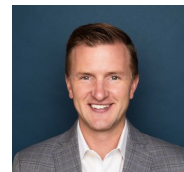
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