



# Designers Guild

BUILDING

Newsletter | May 2022

## 🍿 POPCORN TUESDAYS 🍿

Property Management will be having a weekly popcorn snack for you. Stop on down this Tuesday, May 10<sup>th</sup> in the lobby for a yummy break in your day!

**When:** Every Tuesday (Starting May 10<sup>th</sup>)

2:00-3:00PM

**Where:** Main Lobby

Hope to see you there!



# ANNOUNCEMENTS

## Parking Deck Patio Opening 5/16

DGB Ownership along with management is creating an outdoor patio on the 3rd floor parking deck. Starting on **Monday, May 16th**, you can enjoy lunch outside while the weather is nice 😊

A gas grill is available for use via reservation only through [Workspeed](#). Please see the list of rules & regulations [here](#).



## Secure Bike Room OPEN

This new tenant amenity is now available! For those of you who enjoy biking to work, you can now safely lock your bike in our private facility. To gain entry to this room, please fill out the bike room waiver [here](#) and access will be added to your fob.

Access the bike room from the loading dock off of 5<sup>th</sup> Avenue & scan your key fob. The garage door will open & automatically close after 15 seconds. You can lock your bike and leave via the fitness center (see fitness waiver [here](#)) or exit to the dock and enter the building through the side entrance.

## Final Artwork Giveaway

If you are looking for some artwork for your office or home, stop on down to the 2<sup>nd</sup> Floor Atrium outside the Management Office (suite 220) to see if you are interested. This is your final chance to pick up any artwork that was previously displayed in the building.

**When:** May 10<sup>th</sup>

10AM-3PM

**Where:** 2<sup>nd</sup> Floor Atrium (outside Suite 220)

## Thinking About Suite Cleaning?

If you are interested in getting a quote to clean your suite based on your specific needs, please contact John Sutherland at Paramount Building Solutions.

**John Sutherland**

Vice President of Sales & Marketing



**Paramount Building Solutions**

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# TENANT SPOTLIGHT

## Anderson Advanced Ingredients, LLC

Designers Guild Building Suite 400

### When was your business established?

In 2005, Russ Anderson started Anderson Global Group as a Nutraceutical distribution company. In 2012, the acquisition of Advanced Ingredients let us do the business model we employ today, serving both the food & nutrition industries.

### What does your business do?

We sell healthy ingredients to food, beverage, and dietary supplement manufacturers. Our focus includes reducing sugar, adding fiber, providing functionally superior, non-GMO ingredients, and replacing chemical based ingredients in food & nutritional products.

### How many employees?

We have 35 employees.



### How many states are you in?

We have offices in Irvine, CA, Salt Lake City, UT, Minneapolis, MN & the Netherlands. We manufacture in a dozen countries & sell worldwide!

### What is the projection for growth?

We aim to continue to grow our business, enjoy the process with our teammates, build relationships or trust with everyone we encounter, and deliver functionally & nutritionally better nutrition to the world.

### Anything else we should know about your company?

We provide as much focus to a mom & pop company as we do a multi-national. All customers are on equal footing with AA!



# NEWS & RESOURCES

## Construction Update

- The remodel is almost finished on floors 4, 5, & 6 - we are still waiting on the arrival of a few lights & punch list items.
- Restrooms are being renovated on floors 4, 5, & 6 - expected completion is May 20<sup>th</sup>.
- Construction has started for Suite 375, estimated completion is July 30<sup>th</sup>.

## Replacement Keys & Fobs Update

- Property Management is adjusting the **fob/key policy** moving forward
  - New fobs/keys for new employees are free of charge
  - Any lost/replacement keys will cost \$5 and be added to your monthly rent statement
  - Any lost/replacement fobs will cost \$20 and be added to your monthly rent statement

## Receiving & Sending Packages

- Please ensure that you are signing & receiving packages yourself. Property Management cannot sign on your behalf.
- If Amazon **misdelves** your package, please issue a complaint via your orders page. Please be sure you have accurate suite information when making an order, we cannot issue the delivery complaint on your behalf.
- If you are **sending** a USPS package that has postage on it, you can place it in one of the bigger boxes that has a key in the keyhole located below the tenant mailboxes in the lobby. The mail carrier checks these when they are delivering mail and will take it to the post office for you.
- If you **receive** a small package, the mailman will put this package in one of the bigger boxes at the bottom of the mailboxes and place that key in your mail slot. Once you grab your package, please leave the key in the package box keyhole.



## Home Twins Games

This is a reminder for those that park in the ramp. During Twins day games (listed below), the ramp operator saves some spaces and can use handicap spaces for contract parkers. This is not a 100% guarantee of a spot but typically isn't an issue.

**Noon Home Games:** 5/12, 5/25, 6/23, 7/13, 8/3, 8/17, & 9/29.

## Workspeed

Workspeed is the maintenance request portal for Designers Guild Building. Two people in your office should have received a login email from Workspeed in December. If you believe you have not received an email and should have, please reach out to Alex at [alex.kost@cushwake.com](mailto:alex.kost@cushwake.com). If you have any technical questions, please refer to the [User Guide](#).

## Food Delivery

If needed, please utilize the tenant shelf in the lobby on the right side of the penny wall for all your food delivery drop-off needs.



## DESIGNERS GUILD BUILDING CONTACTS



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